



## **Regular meeting of Council**

**Monday, April 15, 2019**

**7:00 p.m.**

### **MINUTES**

#### **PRESENT:**

##### **Council**

Paula Assaly, Mayor

Councillors: Lawrence Bogue, Raymond Campbell, André Chamailard, Robert Lefebvre, Yves Paquette and Antonios Tsourounakis

##### **Resource persons**

Daniel Gatien, Chief Administrative Officer

Christine Groulx, Clerk

Nicole Trudeau, Director of Recreation and Tourism

Guillaume Boudrias, Project Manager, Civil Engineering

Dominique Dussault, Human Resources Director

Martin Perron, Environmental Service Superintendent

Alain Lavoie, Public Works Superintendent

#### **1. Reflection and opening of the regular meeting**

Councillor Yves Paquette recites the opening reflection and the Mayor the territorial acknowledgement.

Mayor calls the meeting to order at 7:00 p.m.

#### **2. Adoption of the agenda**

##### **R-87-19**

Moved by Raymond Campbell

Seconded by Yves Paquette

**Be it resolved** that the agenda be adopted as presented.

**Carried.**

**3. Disclosures of conflicts of interest**

Councillor Robert Lefebvre declares a conflict of interest with regard to item 12.1 because he is the Coordinator of the Joint Recycling Committee.

**4. Adoption of the minutes**

None.

**5. Reports of the Mayor and Councillors**

Verbal reports are made.

**6. Presentation**

None.

**7. Delegations**

None.

**8. Question period**

Mrs. Estelle Cuillerier from 485 Emerald Street fell in front of the Sports Complex and wonders if the Town will consider compensating her?

**9. Matters requiring action**

**9.1 Fee reduction, Re: Fred Page Cup**

**R-88-19**

Moved by André Chamaillard

Seconded by Robert Lefebvre

**WHEREAS** the Hawkesbury Hawks Junior A team wishes to put in a bid to host the Fred Page Cup at the Robert Hartley Sports Complex from April 27 to May 2, 2021, and;

**WHEREAS** the Fred Page Cup is a Canadian Junior Hockey League championship hockey tournament between the champions of the Central Canada Hockey League, the Maritime Junior Hockey League, the Quebec Junior Hockey League, and a pre-determined host team, and;

**WHEREAS** the winner of the Fred Page Cup moves on to the Junior "A" National Championship known as the Royal Bank Cup, and;

**WHEREAS** the tournament would take place after the regular ice rental season at the Robert Hartley Sports Complex and would not affect any other renters, and;

**WHEREAS** the Town of Hawkesbury's merchants would benefit economically from the influx of players, coaches and supporters over the five day tournament, and;

**WHEREAS** hosting a major sporting event raises the prestige of the host municipality, and;

**WHEREAS** hosting a major sporting event can promote uptake of sport, which has lasting benefits for the health of a community and can lead to a rise in volunteerism.

**Be it resolved** to reduce the rental fees for the tournament from \$9,600.00 to \$4,800.00., as recommended in document 2019-REC-25.

**Carried.**

**9.2 "Ontario Revitalizing Main Streets" Program / BIA  
R-89-19**

Moved by André Chamaillard

Seconded by Antonios Tsourounakis

**WHEREAS** the Town received in 2018 a grant in the amount of \$46,724.72 under the "Ontario Revitalizing Main Streets" Program, and;

**WHEREAS** the Downtown Business Improvement Association (BIA) submitted projects that meet the criteria of this program, and;

**WHEREAS** one of these projects is the installation of a sound system on Main Street since the existing one is no longer functional, and;

**WHEREAS** after many meetings and discussions with qualified people in the field, the BIA proposed to delay this project until the streetlights are replaced, and;

**WHEREAS** the BIA installed a sign in 2018 at the intersection of Main Street and Chenail Boulevard and that the sale of advertising would increase considerably by the installation of a second LED screen that would be visible for motorists heading south on Chenail Boulevard, and;

**WHEREAS** the BIA requested bids in 2017 from three different companies for the installation of the sign and that this second sign should be installed by the same company, and;

**WHEREAS** sections 2.2 and 6.1.1 of the Procurement Policy provide for the most efficient and effective use of the Town's funds during a purchase process and the municipal council may order a specific purchase of a good or a service that be made in a manner other than that provided in the policy.

**Be it resolved** to deviate from the Procurement Policy to grant the contract for the supply and the installation of the second LED screen to Ray Neon Signs Inc., and;

**Be it also resolved** that the cost for the supply and the installation of the LED screen for an amount of \$53,833.42 plus HST be divided as follows:

- \$31,724.00 from the grant of "Ontario Revitalizing Main Streets"
- \$22,109.42 plus HST paid by the BIA,

as recommended in document 2019-REC-27.

**Carried.**

### **9.3 Investment Policy**

#### **R-90-19**

Moved by Yves Paquette

Seconded by Lawrence Bogue

**Be it resolved** to adopt the Investment Policy as recommended in document 2019-REC-28 and that a by-law be adopted accordingly.

**Carried.**

### **9.4 Creation of a Recreation and Events Citizens' Committee**

#### **R-91-19**

Moved by Antonios Tsourounakis

Seconded by Raymond Campbell

**Be it resolved** to postpone this item to a next meeting.

**Carried.**

### **9.5 Investing in Canada Infrastructure Program: Rural & Northern Stream**

#### **R-92-19**

Moved by Yves Paquette

Seconded by Lawrence Bogue

**WHEREAS** on March 14, the governments of Canada and Ontario announced the signing of a bilateral agreement that provides more than \$11.8 billion towards infrastructure projects over the next 10 years, and;

**WHEREAS** the funds will be divided between four components, namely:

- Public Transit
- Green Infrastructure
- Community, Culture and Recreation
- Rural and Northern Communities, and;

**WHEREAS** the Rural and Northern Communities Component is open for the first time from March 18 to May 14, 2019 to receive applications for the year 2019, and;

**WHEREAS** the program was recently announced by the Government of Canada and Ontario and some aspects of the application are still unfamiliar to us, and;

**WHEREAS** the administration wishes to maximize the time available before the program deadline.

**Be it resolved** to leave to the discretion of the administration the selection of the project that best fits the eligibility criteria of the program and that the preferred project be submitted for funding; namely :

1. Rehabilitation of Cécile Bridge located at the intersection of Main and McGill Streets;
2. The installation of a traffic light or the construction of a roundabout at the intersection of Cameron, Amoco and Siversky Streets,

as recommended in document 2019-REC-32.

**Carried.**

**9.6 2018 Waterworks Summary and Annual report  
R-93-19**

Moved by Yves Paquette

Seconded by Lawrence Bogue

**WHEREAS** as required by the Ontario 170/03 Safe Drinking Water Act Regulation.

**Be it resolved** to receive the 2018 Waterworks Summary and Annual reports, as recommended in document 2019-REC-30.

**Carried.**

**10. By-laws**

**10.1 N° 21-2019** to adopt the Investment Policy.

1<sup>st</sup> reading - carried  
2<sup>nd</sup> reading - carried  
3<sup>rd</sup> reading - carried

**Carried.**

**11. Notices of motion**

None.

**12. Services reports and requests for support**

Councillor Robert Lefebvre leaves the room not to participate to the discussion nor to the vote of the following subject and returns to his seat after the vote.

**12.1 Joint Recycling Committee report – March 25, 2019  
R-94-19**

Moved by André Chamaillard  
Seconded by Raymond Campbell

**Be it resolved** to receive the report of the Joint Recycling Committee dated March 25, 2019.

**Carried.**

**13. Question period from the Municipal Council**

Questions are asked.

Council temporarily adjourns at 8:05 p.m. and the meeting resumes at 8:15 p.m.

Nicole Trudeau, Guillaume Boudrias, Martin Perron, Alain Lavoie and Christine Groulx leave the meeting at 8:05 p.m.

A delegation of powers is given by the Clerk to Daniel Gatien for the in-camera meeting.

**14. Closed meeting  
R-95-19**

Moved by André Chamaillard  
Seconded by Yves Paquette

**Be it resolved** that a closed meeting be held at 8:15 p.m. to discuss items 14.1 and 14.2 respectively as per Section 11(1) (d) and (b) of the Procedural By-law considering the discussion on labour relation and personal matter about an identifiable individual along with item 14.3 for the adoption of minutes of in-camera meetings.

**Carried.**

### **Reopening of the regular meeting**

**R-96-19**

Moved by Antonios Tsourounakis  
Seconded by Lawrence Bogue

**Be it resolved** that the regular meeting be reopened at 9:35 p.m.

**Carried.**

### **14.1 Organization chart review for the Recreation department**

**R-97-19**

Moved by Yves Paquette  
Seconded by Antonios Tsourounakis

**WHEREAS** the Municipal Administration is seeking a global vision for its recreation department and management of the municipal buildings, a reorganization of the recreation department is recommended, so it can achieve the said goal.

**Be it resolved** to accept that the Building Superintendent reports directly to the Recreation and Tourism Director, and;

**Be it also resolved** that Recreation and Tourism Director reviews the recreation department's organizational chart while considering the building management under her supervision, as recommended in document 2019-REC-31.

**Carried.**

### **14.2 Appointment of a Deputy Clerk**

**N° 24-2019** to appoint Sonia Girard as Deputy Clerk for the Corporation of the Town of Hawkesbury.

1<sup>st</sup> reading - carried  
2<sup>nd</sup> reading - carried  
3<sup>rd</sup> reading - carried

**Carried.**

**14.3 Adoption of the minutes of the in-camera meetings held on March 11, 2019 at 4:00 and 7:00 p.m.**

Minutes are adopted.

**15. Confirmation by-law**

**15.1 N° 25-2019 to confirm the proceeding of Council.**

1<sup>st</sup> reading - carried  
2<sup>nd</sup> reading - carried  
3<sup>rd</sup> reading - carried

**Carried.**

**16. Adjournment**

**R-98-19**

Moved by André Chamaillard

Seconded by Antonios Tsourounakis

**Be it resolved** that the meeting be adjourned at 9:40 p.m.

**Carried.**

**ADOPTED THIS 29<sup>th</sup> DAY OF APRIL, 2019**

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**Paula Assaly, Mayor**

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**Christine Groulx, Clerk**